

MINUTES OF MEETING – BOARD OF DIRECTORS  
COUNTY LINE SPECIAL UTILITY DISTRICT  
DATE: AUGUST 17, 2020

**BOARD MEMBERS PRESENT:**

Chris Betz	* via conference call
Rene Harbison	*
Toni Brewer	* via conference call
Bob Diaz	* via conference call
Ken Dodson	* via conference call
Joe Howe	* via conference call
William Ilse	* via conference call

The meeting was held at County Line Special Utility District office, 8870 Camino Real, Umland, TX via conference call.

In accordance with the Office of the Governor’s March 16, 2020 proclamation suspending certain Texas Open Meetings Act laws in response to the current COVID-19 pandemic and statewide disaster declaration, this public meeting of County Line Special Utility District was accessible by telephone conference call. The public was able to dial into the teleconference by calling 832-917-1510 and entering code 588606.

Guest via conference call:

- Bill Frye of Plum Creek Utility
- Brian Heideman, Customer
- Humberto Ramos of Canyon Regional Water Authority
- Allison Nieto of Southwest Engineers
- Jeff Kallus of Southwest Engineers

1. Called to order at 6:30 PM.
2. No public comments.
3. Bill Frye of PCU reported the wastewater plant is at approximately 2/3 flow capacity since the schools are closed although it is functioning well. The new construction has started.
4. Daniel Heideman reported there is a meeting scheduled with Mr. Kronenberg to finalize details with CTX Capital Partners for non-standard service for both water and wastewater services for the property Misty Lane / South of Highway 21. This item will be on the September 21, 2020 agenda.
5. Chris Betz reported the amended Wholesale Wastewater Service agreement between PCU and CLSUD is in progress. This item will be on the September 21, 2020 agenda.
6. Jeff Kallus stated he is in the process of getting quotes update the electrical components at the EAA well site. This item will be on the September 21, 2020 agenda.
7. Jeff Kallus reported Harmony Hills has agreement to CLSUD’s offer on an easement. CLSUD is waiting for Harmony Hills to sign and return the agreement. This item is tabled until Harmony Hills returns the agreement.

8. Jeff Kallus is still determining the factors to make a fair offer to Goforth SUD and will then prepare the offer. This item will be on the September 21, 2020 agenda.
9. Daniel Heideman and Jeff Kallus is working with Sunset Ridge to determine the best route for a water line extension and corresponding easements. This item will be on the September 21, 2020 agenda.
10. Jeff Kallus reported upgrading the Highway 21 / Gristmill Road intersection is part of CLSUD's Capital Improvement Plan. This need to completed due to Highway 21 is being widened. The easements are being prepared. This item will be on the September 21, 2020 agenda.
11. Daniel Heideman reported the old road/easement at Uhland Elementary now has a playground on it. Hays CISD built a new road and provided a new easement that needs to be approved by CLSUD. Daniel Heideman will contact Hays CISD regarding releasing the old easement. Joe Howe made a motion to approve the new easement provided by Hays CISD. Ken Dodson second. The motion carried with a unanimous vote.
12. The wastewater status report prepared by Allison Nieto of SWE was reviewed.
13. The water status report prepared by Jeff Kallus of SWE was reviewed.
14. Chris Betz and Daniel Heideman are reviewing offers for funding to recover funds paid out of the LOGIC reserve funds to construct the downtown lift station, a force main and a waste water gravity main. This item will be on the September 21, 2020 agenda.
15. Chris Betz reported on ARWA's current operations.
16. Daniel Heideman reported on the CRWA Board of Trustees meeting.
17. Chris Betz and Brian Heideman discussed the benefits of in-line internet service for the Uhland and surrounding area due to many children having to go to school virtually. Mr. Betz asked if the Board is ok with allowing Daniel Heideman to go forward with an agreement for this service. Joe Howe stated he would like to see one-year terms on the contract rather than five years along with a clause allowing CLSUD to cancel if the internet service is not beneficial to the community. Toni Brewer made a motion to allow Daniel Heideman to move forward with water tower internet antenna lease agreements with Mr. Howe's recommendations. William Ilse second. The motion carried with a unanimous vote.
18. Chris Betz reported the last update to the Board of Director Stipend Policy was 12 years ago. Updates to the policy have been made per Texas Water Code rules. Joe Howe made a motion to accept and adopt the updated Board of Director Stipend Policy. Toni Brewer second. The motion carried with a unanimous vote.
19. Chris Betz reported on the recently adopted Texas Commission on Environmental Quality rules regarding recycling and associated statutory requirements. Mike Gershon advises the Board of Directors to delegate authority to the General Manager to establish a recycling policy. Toni Brewer made a motion to delegate authority to Daniel Heideman to establish a recycling policy per the rules in Texas Health & Safety Code Chapter 361 and TCEQ rule in Title 30, Chapter 328 of the Texas Administrative Code. Ken Dodson second. The motion carried with a unanimous vote.
20. Joe How made a motion to accept the July 20, 2020 Public Hearing meeting minutes. Toni Brewer second. The motion carried with a unanimous vote. Toni Brewer made a motion to accept the July 20, 2020 Regular Board of Directors meeting minutes. William Ilse second. The motion carried with a unanimous vote.
21. Daniel Heideman asked for questions regarding the general managers monthly report. Joe Howe expressed concern that CLSUD water reserves are in use or reserved. Do we have enough water to serve all our customers? Daniel Heideman and Jeff Kallus reported that CLSUD may lease water from the City of San Marcos and the City of Kyle. Mr. Heideman will put notes on the usage spreadsheet to indicate future water rights plans.
22. Chris Betz and Toni Brewer reported a few items need to be updated on the Purchasing Policy. This item will be on September 21, 2020 agenda.

23. The financials were reviewed.
24. The calendar of events was reviewed. Most of the Board agreed they would like to meet in person for the September 21<sup>st</sup> meeting. The option for phone-in will be available for Board members that would prefer not to attend in person and for guests. The goal is to allow the Board members to with low numbers in order to keep a safe environment in regards to Covid-19.
25. Daniel Heideman was given his review with a high score.
26. The meeting adjourned at 7:53 PM.

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Chris Betz  
President of the Board

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Toni Brewer  
Secretary of the Board

Acronyms:

ARWA – Alliance Regional Water Authority - formerly HCPUA – Hays Caldwell Public Utility Authority  
CCN – Certificate of Convince and Necessity  
CLSUD – County Line Special Utility District  
CRWA – Canyon Regional Water Authority  
GBRA – Guadalupe Blanco River Authority  
PCU – Plum Creek Utility  
SWE – Southwest Engineers  
TCDBGP – Texas Community Development Block Grant Program  
TCEQ – Texas Commission on Environmental Quality  
TML – Texas Municipal League  
TRWA – Texas Rural Water Association  
TWA – Texas Water Alliance  
TWDB – Texas Water Development Board  
WCM – Williams Crow Mask, audit firm