

MINUTES OF MEETING – BOARD OF DIRECTORS  
COUNTY LINE SPECIAL UTILITY DISTRICT  
DATE: JUNE 21, 2021

**BOARD MEMBERS PRESENT:**

Chris Betz	* in person
Rene Harbison	
Toni Brewer	* in person
Bob Diaz	* via Zoom conference
Ken Dodson	* via Zoom conference
Joe Howe	* via Zoom conference
William Ilse	* via Zoom conference

The meeting was held at County Line Special Utility District office, 8870 Camino Real, Umland, TX in person along with Zoom video or phone conference.

In accordance with the Office of the Governor’s March 16, 2020 proclamation suspending certain Texas Open Meetings Act laws in response to the current COVID-19 pandemic and statewide disaster declaration, this public meeting of County Line Special Utility District was accessible by telephone conference call. The public was able to join the Zoom video conference.

Guest via Zoom conference:

- Bill Frye of Plum Creek Utility – in person
- Tem Nieto of Virtualis LLC – via Zoom
- Allison Nieto of Southwest Engineers – via Zoom
- Jeff Kallus of Southwest Engineers – via Zoom
- Humberto Ramos of Alliance Regional Water Authority – in person
- Lori Bible of Cobb Fendley – via Zoom
- Justin Ivicic of Maxwell SUD – in person
- Adam Telfer of CRWA – in person
- Marcus Naiser of Ardurra – in person

1. Called to order at 6:32 PM.
2. There were no public comments.
3. Marcus Naiser of Ardurra and Adam Telfer of CRWA reported on the Hays/Caldwell Plant expansion.
4. Reuse water items will be rolled into the Water Impact fee area plans. No action taken.
5. Bill Frye reported the Las Estancias lift station construction should be completed by the end of June. The wastewater plant will start its 2<sup>nd</sup> expansion in July.
6. Susan Browning and Tem Nieto of Virtualis LLC discussed the benefits of switching to Virtualis online phone system. Joe Howe made a motion to enter into a one year agreement with Virtualis for phone services. Toni Brewer second. The motion carried with a unanimous vote.

7. Daniel Heideman reported on the letter provided by Camino Real Utility Company discussing obtaining water through a new source with GBRA. This item is addressed in item 19. No action taken.
8. Chris Betz reported the City of Umland is considering charging County Line SUD construction permit fees rather than entering into a Franchise Fee agreement. This item will be removed from CLSUD agendas until contacted again by the City of Umland regarding this matter. No action taken.
9. Lori Bible with Cobb Fendley reported there is a verbal agreement with Parcel 8 – BPCH, Inc. to grant the utility pipeline and right-of-way easement to CLSUD. The compensation for the easement is not to exceed \$30K. Upon completion of the agreement, the condemnation process will be withdrawn by CLSUD. Toni Brewer made a motion to accept the offer not to exceed \$30K and to assign Daniel Heideman to sign all documents. Bob Diaz second. The motion carried with a unanimous vote.
10. Allison Nieto reported the NSSA with Walton for the Anderson property is with Walton, we are waiting on their comments or signature. No action taken. This item will be on the July 19, 2021 agenda
11. Allison Nieto reported the NSSA with Kip Kronenberg for the Cotton Gin RV Park is with Mr. Kronenberg, we are waiting on his comments or signature. No action taken. This item will be on the July 19, 2021 agenda.
12. Allison Nieto reported the NSSA with Camino Real Developers, LLC for the Real Tejas RV Resort is with their attorney. We are waiting on comments or signature. Joe Howe asked why there are no Wastewater Impact Fees on this agreement. Mrs. Nieto explained the property is outside of the Wastewater Impact Fee CCN, therefore, they can not be charged that fee. The developer is responsible for bringing their wastewater lines to our infrastructure rather than CLSUD bringing the infrastructure to them. No action taken. This item will be on the July 19, 2021 agenda.
13. Allison Nieto reported the NSSA with CTX for the CTX Mobile Home Park is with CTX, we are waiting for their comments or signature. No action taken. This item will be on the July 19, 2021 agenda.
14. Chris Betz reported the Amended Wholesale Wastewater Service Agreement between PCU and CLSUD has not been completed. No action taken. This item will be on the July 19, 2021 agenda.
15. Chris Betz reported that Thomas Rhodes has volunteered to serve on the advisory committee upon Board approval. Joe Howe made a motion to appoint Thomas Rhodes as Dale Lowdens replacement on the advisory committee. William Ilse second. The motion carried with a unanimous vote.
16. At the March 15, 2021 Board of Directors meeting, the Board approved accepting a partial transfer of Polonia WSC's CCN. To complete the process the PUC requires approval and signature on their Consent Form. Toni Brewer made a motion to approve the Consent Form. Ken Dodson second. The motion carried with a unanimous vote.
17. Jeff Kallus of Southwest Engineers reported the EAA Well #2 pump and electrical components need upgrading. The estimated cost is \$135K. Mr. Kallus will prepare bid specs and bring this item back at a future Board meeting. No action taken.
18. Jeff Kallus reported the Union Pacific Railroad Company is requiring CLSUD to make upgrades to our infrastructure where it crosses under a RR track. Joe Howe made a motion to approve the Pipeline Crossing Agreement with Union Pacific RR Company. Toni Brewer second. The motion carried with a unanimous vote. Jeff Kallus will bring this item back to the Board with bids at a future meeting.

19. Toni Brewer made a motion to enter into a Memorandum of Understanding with GBRA regarding a possible new water source, with Daniel Heideman getting clarification on blank date fields in the MOU. Bob Diaz second. The motion carried with a unanimous vote.
20. Allison Nieto reported on updates made to the Wastewater Asset and Ownership map since June 2020.
21. The wastewater status report prepared by Allison Nieto of SWE was reviewed.
22. The water status report prepared by Jeff Kallus of SWE was reviewed.
23. Chris Betz reported on ARWA's current operations. Humberto Ramos reported Maxwell SUD is requesting more water. Graham Moore is talking to CRWA on Maxwell SUD's behalf.
24. Humberto Ramos reported CRWA officers were appointed.
  
25. Bob Diaz made a motion to re-appoint the Board of Directors officers to the same position as they are currently appointed. Ken Dodson second. The motion carried with a unanimous vote.
26. Making changes to the FLNB signature card is not necessary since the officers did not change. No action taken.
27. Ken Dodson made a motion to accept the May 17, 2021 minutes. Toni Brewer second. The motion carried with a unanimous vote.
28. Daniel Heideman is going to meet with the committee to discuss the multiple connection customers. The committee will report on its findings and/or recommendations at the July 19, 2021 meeting. No action taken.
29. Toni Brewer made a motion to approve the Purchase and Approval Limits policy. Bob Diaz second. The motion carried with a unanimous vote.
30. Daniel Heideman reported CLSUD is waiting for a response from PEC regarding having a dedicated line that can be exempt from rolling blackouts for the Edwards well site. PEC has a committee that recommends a decision. The Edwards well site generator is on hold while a study is done to determine the correct generator size needed. The acidizing of both EAA wells is complete with the desired results obtained. Susan Browning reported the auditors have visited CLSUD's office to gather the necessary information for the 2020 audit. Mr. Allman expects to present the audit at the July 19<sup>th</sup> Board meeting. Susan Browning reported we are scheduled to go live with Edmunds billing system on July 19<sup>th</sup>. Training on the new billing system started June 21 and will continue through June 24<sup>th</sup>.
31. The financials were reviewed.
32. The calendar was reviewed.
33. The meeting adjourned at 8:30 PM.

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Chris Betz  
President of the Board

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Toni Brewer  
Secretary of the Board

ARWA – Alliance Regional Water Authority  
CCN – Certificate of Convince and Necessity  
CLSUD – County Line Special Utility District  
CRWA – Canyon Regional Water Authority  
GBRA – Guadalupe Blanco River Authority  
NSSA – Non-Standard Service Agreement  
PCU – Plum Creek Utility  
SWE – Southwest Engineers  
TCDBGP – Texas Community Development Block Grant Program  
TCEQ – Texas Commission on Environmental Quality  
TML – Texas Municipal League  
TRWA – Texas Rural Water Association  
TWA – Texas Water Alliance  
TWDB – Texas Water Development Board