

MINUTES OF MEETING – BOARD OF DIRECTORS
COUNTY LINE SPECIAL UTILITY DISTRICT
DATE: APRIL 19, 2021

BOARD MEMBERS PRESENT:

Chris Betz	* via Zoom conference
Rene Harbison	* via Zoom conference
Toni Brewer	* via Zoom conference
Bob Diaz	* via Zoom conference
Ken Dodson	* via Zoom conference
Joe Howe	via Zoom conference
William Ilse	* via Zoom conference

The meeting was held at County Line Special Utility District office, 8870 Camino Real, Umland, TX via Zoom video or phone conference.

In accordance with the Office of the Governor’s March 16, 2020 proclamation suspending certain Texas Open Meetings Act laws in response to the current COVID-19 pandemic and statewide disaster declaration, this public meeting of County Line Special Utility District was accessible by telephone conference call. The public was able to join the Zoom video conference.

Guest via Zoom conference:

Allison Nieto of Southwest Engineers
Jeff Kallus of Southwest Engineers
Humberto Ramos of Alliance Regional Water Authority
Stephen Greenberg of Plum Creek Utility

1. Called to order at 6:50 PM.
2. There were no public comments.
3. Stephen Greenberg reported the SCADA should be installed soon. The next phase of expansion will start at the beginning of May 2021.
4. Toni Brewer made a motion to approve the recommended amendments to the Land Use Assumptions, Capital Improvement Plan and the Wastewater Impact Fees for the CLSUD wastewater impact fee service area. Ken Dodson second. The motion carried with a unanimous vote.
5. Toni Brewer made the motion that the Board of Directors approve a resolution approving a bond resolution to be adopted by the Board of Trustees of the Canyon Regional Water Authority authorizing the issuance of obligations designated as “Canyon Regional Water Authority Tax-Exempt Contract Revenue Refunding Bonds (Hays/Caldwell Counties Area Project – San Marcos River Rights Project), Series 2021. Ken Dodson second. The motion carried with a unanimous vote.

6. Ken Dodson made a motion to approve the Lift Station and Utility Pipeline Easement Purchase Agreement for Parcel 4 of the Downtown Uhland Wastewater Project plus approve the payment including filing fees. Bob Diaz second. The motion carried with a unanimous vote.
7. Rene Harbison made a motion to approve the Lift Station and Utility Pipeline Easement Purchase Agreement for Parcel 10 of the Downtown Uhland Wastewater Project plus approve the payment including filing fees. William Ilse second. The motion carried with a unanimous vote.
8. Bob Diaz made a motion to approve the Lift Station and Utility Pipeline Easement Purchase Agreement for Parcel 13 of the Downtown Uhland Wastewater Project plus approve the payment including filing fees. Ken Dodson second. The motion carried with a unanimous vote.
9. Rene Harbinson made a motion to approve the Lift Station and Utility Pipeline Easement Purchase Agreement for Parcel 13A of the Downtown Uhland Wastewater Project plus approve the payment including filing fees. William Ilse second. The motion carried with a unanimous vote.
10. Toni Brewer made a motion to approve the Lift Station and Utility Pipeline Easement Purchase Agreement for Parcel 14 of the Downtown Uhland Wastewater Project plus approve the payment including filing fees. Ken Dodson second. The motion carried with a unanimous vote.
11. Ken Dodson made a motion to set a public hearing on June 21, 2021 at 6:30pm regarding the establishment of Land Use Assumptions, Capital Improvement Plan and Impact Fee for Reuse Water Service in CLSUD's service area. Robert Diaz made a motion. The motion carried with a unanimous vote.
12. Toni Brewer and Stephen Greenberg volunteered to serve on a committee to work out the details of a Franchise Agreement with the City of Uhland. Chris Betz made a motion to accept the volunteers. Ken Dodson second. The motion carried with a unanimous vote.
13. Allison Nieto reported the NSSA with Walton for Non-Standard Service on the Anderson Tract has not been completed. No action taken. This item will be on the May 17, 2021 agenda.
14. Chris Betz reported the Amended Wholesale Wastewater Service Agreement between PCU and CLSUD has not been completed. No action taken. This item will be on the May 17, 2021 agenda.
15. The wastewater status report prepared by Allison Nieto of SWE was reviewed.
16. The water status report prepared by Jeff Kallus of SWE was reviewed.
17. Toni Brewer made a motion to enter into an Interlocal Agreement with the City of Uhland to apply for a grant. CLSUD would match with \$17,500. Robert Diaz second. The motion carried with a unanimous vote.
18. Chris Betz reported on ARWA's current operations.
19. Humberto Ramos reported on the large electric bill received during the freezing weather. CLSUD is not responsible for any of this electric bill. Plant designs are ongoing.
20. Toni Brewer made a motion to appoint Daniel Heideman to serve a two-year term as the CLSUD representative on the Canyon Regional Water Authority Board of Trustee's. Rene Harbison second. The motion carried with a unanimous vote.
21. Bob Diaz made a motion to accept the March 15, 2021 and March 29, 2021 minutes. Ken Dodson second. The motion carried with a unanimous vote.
22. Rene Harbison, Ken Dodson and William Ilse volunteered to be on a committee to review accounts with multiple connections.
23. Chris Betz reported the Purchasing & Signature Policy is with Mike Gershon for review. This item will be on the May 17, 2021 agenda.

24. Toni Brewer made a motion to issue a Request For Quote for a Financial Advisor. Bob Diaz second. The motion carried with a unanimous vote.
 25. Daniel Heideman reported the acidizing of Edwards well will start soon. We are on Spry internet and it is working well. Edmunds billing system conversion is ongoing.
 26. The financials were reviewed.
 27. Ken Dodson made a motion to accept the review of the Public Funds Investment Policy checklist. Toni Brewer second. The motion carried with a unanimous vote.
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28. Toni Brewer made a motion to accept the quarterly Public Funds report. Ken Dodson second. The motion carried with a unanimous vote.
 29. Bob Diaz made a motion to accept the 2021 Budget. William Ilse second. The motion carried with a unanimous vote.
 30. The calendar was reviewed.
 31. The meeting adjourned at 8:30 PM.

Chris Betz
President of the Board

Toni Brewer
Secretary of the Board

Acronyms:

ARWA – Alliance Regional Water Authority
CCN – Certificate of Convince and Necessity
CLSUD – County Line Special Utility District
CRWA – Canyon Regional Water Authority

GBRA – Guadalupe Blanco River Authority
PCU – Plum Creek Utility
SWE – Southwest Engineers
TCDBGP – Texas Community Development Block Grant Program
TCEQ – Texas Commission on Environmental Quality
TML – Texas Municipal League
TRWA – Texas Rural Water Association
TWA – Texas Water Alliance
TWDB – Texas Water Development Board