

COUNTY LINE SPECIAL UTILITY DISTRICT

Special Meeting Minutes

Special Meeting –August 15, 2023 at 6:30 P.M.

District Office-8870 Camino Real, Umland, Texas 78640

Board Members Present:

Toni Brewer

Robert Diaz

Joe Howe

William Ilse

Ken Dodson

James “Rusty” Loep

Tracy Scheel

Others Present:

Chris Betz, County Line Special Utility District Staff

John Littlefield with Southwest Engineers

Danielle Lam with Lloyd Gosselink, Rochelle & Townsend, P.C.

Humberto Ramos, County Line Special Utility District Staff

Daniel Heideman, County Line Special Utility District Staff

Doug Schnautz, County Line Special Utility Staff

Jennifer Tarbutton, County Line Special Utility District Staff

France Alston, County Line Special Utility District Staff

Tracie Crowell, County Line Special Utility District Staff


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The following represents the actions taken by the Board of Directors (Board) of the County Line Special Utility District (CLSUD) in the order they occurred during the meeting. The Board of Directors convened in a meeting at the date, time and location stated above.

- A. **CALL TO ORDER.** Director Brewer called the meeting to order at 6:30 P.M. followed by roll call. A quorum of the Board was present, with Directors Brewer, Diaz, Howe, Ilse, Dodson, Loep and Scheel in attendance.
- B. **Discuss, consider, and take action regarding the advertisement of the SH 21 San Marcos Water Line (William Pettus Pipeline) Construction Project.** Humberto Ramos with County Line Special Utility District (CLSUD) stated a discrepancy was found at our August 9, 2023 attorney meeting to review the board agenda for the August 21, 2023 CLSUD board meeting. Danielle Lam with Lloyd Gosselink, Rochelle & Townsend, P.C. stated the Texas Water Code requires the board to advertise contracts with an estimated value over \$75,000.00. Since this contract will be over \$75,000.00 the board is required to take action. Due to the urgency of the project, CLSUD staff and the engineers took the initiative to go ahead and bid the project. The project was published in the Lockhart Post Register on August 3, 2023 and August 10, 2023; and the Hays Free Press on August 2, 2023 and August 9, 2023, the bidding period is still open through this week. The purpose of the meeting is to confirm the board approves this action and approves the publication schedule. John Littlefield with Southwest Engineers stated this project is with the City of San Marcos to get interim water over the next few years to allow for the continued growth of the system. Payments are already being made for this interim water, so we need to get this installed and operational as soon as possible. The goal is to have the contract awarded at the August 21, 2023 CLSUD board meeting. Project is about 9,000 feet of line crossing thirteen (13) tracts of land and was bid as a 12-inch line which will allow about 2.4 MGD capacity with an alternate bid of a 16-inch line which would double capacity. Eventually this line will continue to the Canyon Regional Water Authority (CRWA) Hays/Caldwell treatment plant which will enable us to get the water from them instead of through Maxwell Special Utility District. Project has been designed. Easement acquisitions are underway, one-half of an easement has been secured and the remaining one-half will be executed when the landowner arrives back in the states. Several easements will probably go to condemnation, some landowners are agreeing to Possession Use Agreements which will allow construction to begin on those tracts while a price is being negotiated. Certified Right of Way packets were mailed by legal counsel on August 4, 2023 to a few landowners. After thirty (30) days, final offers will be mailed to them. Fourteen (14) days later, condemnation can be pursued by filing a petition seeking to condemn the property through the Caldwell County Court. We want to have the contractor lined up and get the materials ordered so work can be done where we have easements. Project will run from William Pettus Road up to our existing Booster Station on Hwy 21. Danielle Lam recommends a motion by the board to Ratify and Confirm the advertisement of the SH 21 San Marcos waterline construction project based on the publication schedule presented. Director Diaz made a motion to approve the recommended motion by Ms. Lam and Director Scheel seconded the motion. 7 Aye, 0 Nay-Motion passed unanimously. Humberto Ramos stated Betsy Johnson is helping with the condemnation process and Possession and Use Agreements and time is of the essence to get the pipe in the ground and operational.

**C. EXECUTIVE SESSION.** Meeting did not enter Executive Session.

**D. ADJOURNMENT.** Director Dodson made a motion to adjourn the meeting and Director Diaz seconded the Motion, Motion passed unanimously. Meeting was adjourned at 6:42 P.M.

  
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Date 9/18/23

County Line SUD, Board President

Toni Brewer