

**COUNTY LINE SPECIAL UTILITY DISTRICT**  
**Meeting Minutes**

Board or Directors Meeting – February 28, 2022 6:30 PM  
District Office - 8870 Camino Real, Umland, TX 78640

<b>Board Members:</b>	<b>Present:</b>
Chris Betz	* in person
Rene Harbison	* Absent
Toni Brewer	* in person
Bob Diaz	* in person
Ken Dodson	* in person
Joe Howe	* in person
William Ilse	* in person

<b>Others:</b>	<b>Present:</b>
Daniel Heideman	* in person – Staff
Jennifer Tarbutton	* in person – Staff
Rebecca Moore	* in person – Staff

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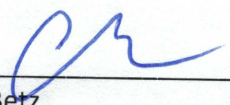
The following represents the actions taken by the Board of Directors of the County Line Special Utility District (CLSUD) in the order they occurred during the meeting. The Board of Directors convened in a meeting at the date, time, and location stated above and via video conference call and telephone conference call.

**Guests:**

Allison Nieto of Southwest Engineers – via Zoom  
Jeff Kallus of Southwest Engineers – in person  
Humberto Ramos of Alliance Regional Water Authority – in person  
Bill Frye of Plum Creek Utility – via Zoom  
Herb Williams of Williams Water Works Consulting – in person  
Darrell Nichols of GBRA – via Zoom

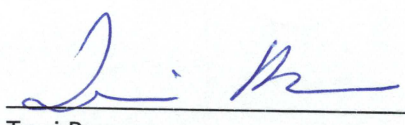
1. Called to order at 6:33 PM.
2. Roll called.
3. No public comments to report.
4. Reported cancellation of the Feb 21, 2021 CLSUD BOD meeting due to lack of quorum.
5. Bill Frye of PCU reported on the waste water plant operations.
6. Jeff Kallus reported on the CIP plan and reviewed the status of the Water Report. A public hearing for April 18, 2022 at 6:30 was proposed by Jeff Kallus to consider an amendment to the land use assumptions, capitol development plan and water impact fees. Chris Betz made a motion to pass the hearing date and time, Bob Diaz seconds the motion. Motion passed by unanimous vote.
7. Herb Williams of Williams Water Works Consulting presented his rate study review. Chris Betz made a motion to hold a Special meeting on March 7, 2022 at 6:30pm to discuss, update and review possible action on the recommended rate increases. Toni Brewer seconds the motion. The motion is passed by unanimous vote.
8. Humberto Ramos with CRWA reported on the Wells Ranch III water supply project.

9. Humberto Ramos reported on CRWA's current operations.
10. Allison Nieto of SWE presented a report on the Wastewater system.
11. Chris Betz reported on ARWA's Board meeting.
12. Jeff Kallus reported on the amendment regarding the Engineering Services Proposal for easement acquisitions for Bromoso and Maxwell Farms Subdivisions. Joe Howe made a motion to approve the amendment, Ked Dodson 2nds the motion. Motion is passed by unanimous vote.
13. Joe Howe made a motion to accept the Nov. 15, 2021 Minutes of the Meeting, Bob Diaz 2nds the motion. Motion is passed by a unanimous vote.
14. Jeff Kallus of SWE reported on the project status of the GBRA Water Supply Agreement. Darrell Nichols of GBRA mentioned the SWIFT funding app deadline was Feb. 1, 2022.
15. Daniel Heideman reported on the manager's monthly report.
  - b.) Scada update included a new license needed. A quote was received from Alterman for "Ignition Perspective Unlimited" in the amount of \$12,845.00. A motion was made by Bob Diaz to approve the quote, Ken Dodson 2nds the motion. Motion is passed by unanimous vote.
16. Chris reported on the Request for Qualifications for Construction Manager Services (Downtown Construction Management Services) No qualifications were received.
17. Rebecca Moore of CLSUD reported on the request for RFQ's for the 2021 Audit. 3 received, It was recommended the quote for \$10,616.00 from Armstrong, Vaughn & Associates be awarded. Joe Howe made a motion to accept the quote received from Armstrong, Vaughn & Associates, Toni Brewer 2nds the motion. Motion passed by unanimous vote.
18. Rebecca Moore of CLSUD reported on the update for the accounting and payroll systems. It was recommended we wait until after we receive the 2021 audit.
19. Rebecca Moore of CLSUD reported on the progress of the 2022 Budget
20. A motion was made by Chris Betz to appoint Daniel Heideman to the CRWA Board of Trustees, Ken Dodson 2nds the motion. Motion passed by unanimous vote.
21. A motion was made by Chris Betz to appoint Daniel Heideman to the CRWA Board of Managers, Bob Diaz 2nds the motion. Motion passed by unanimous vote.
22. The financials were reviewed.
23. Chris Betz made a motion to call for an election, Toni Brewer 2nds the motion. Motion is passed by unanimous vote.
24. Joe Howe makes a motion to accept the quarterly funds report, William Ilse 2nds the motion. Motion is passed by unanimous vote.
25. Meeting Adjourned 9:30pm.



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Chris Betz  
President of the Board



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Toni Brewer  
Secretary of the Board

Acronyms:

- ARWA – Alliance Regional Water Authority
- CCN – Certificate of Convince and Necessity
- CLSUD – County Line Special Utility District
- CRWA – Canyon Regional Water Authority
- GBRA – Guadalupe Blanco River Authority
- NSSA – Non-Standard Service Agreement
- PCU – Plum Creek Utility
- SWE – Southwest Engineers
- TCDBGP – Texas Community Development Block Grant Program
- TCEQ – Texas Commission on Environmental Quality
- TML – Texas Municipal League
- TRWA – Texas Rural Water Association
- TWA – Texas Water Alliance
- TWDB – Texas Water Development Board