

MINUTES OF MEETING – BOARD OF DIRECTORS
COUNTY LINE SPECIAL UTILITY DISTRICT
DATE: NOVEMBER 16, 2020

BOARD MEMBERS PRESENT:

Chris Betz * via Zoom video conference
Rene Harbison
Toni Brewer * via Zoom video conference
Bob Diaz * via Zoom video conference
Ken Dodson * via Zoom video conference
Joe Howe * via Zoom video conference
William Ilse

The meeting was held at County Line Special Utility District office, 8870 Camino Real, Umland, TX in person with the option to attend via Zoom video conference.

In accordance with the Office of the Governor’s March 16, 2020 proclamation suspending certain Texas Open Meetings Act laws in response to the current COVID-19 pandemic and statewide disaster declaration, this public meeting of County Line Special Utility District was accessible by telephone conference call. The public was able to join the Zoom video conference.

Guest via conference call:

Allison Nieto of Southwest Engineers
Jeff Kallus of Southwest Engineers
Mia Natalino of Plum Creek Utility
David Davenport of Canyon Regional Water Authority
Greg Wright-Crowe property owner on High Road

1. Called to order at 6:37 PM.
2. Greg Wright-Crowe whom owns the property at 2500 High Road reported he is interested in developing his property in the future with wastewater services. Mr. Wright-Crowe is appreciative of the efforts being made to extend wastewater services. He will keep in contact and will mostly likely request services at a future date.
3. Allison Nieto reported on wastewater plant operations. The Plum Creek Treatment plant construction should be completed by December 31, 2020.
4. Chris Betz reported the Amended & Restated Regional Water Supply and Treatment is tabled. No action taken. This item will be on the December 14, 2020 agenda.
5. David Davenport of Canyon Regional Water Authority reported on the CRWA Series 2021 bond resolution. The City of San Marcos, Crystal Clear SUD and Martindale WSC have approved the bond. CRWA is waiting on Maxwell SUD and County Line SUD to approve. Chris Betz reported our attorney

has some small issues to complete before the document is ready for CLSUD to approve. No action taken. This item will be on the December 14, 2020 agenda.

6. Allison Nieto reported BPCH, LLC, the owners of a 14.66 acre tract of land, is requesting \$150K to grant a right of way permanent wastewater easement along 0.259 acres along the edge of the tract. The fair market value is \$8K for the easement. Allison recommends the Board approve a Resolution to begin the process of exercising the District's power of eminent domain to obtain the permanent easement. The first step will be hiring an appraiser to prepare a final offer to BPCH, LLC. The cost of the appraisal will be approximately \$4K - \$5K. BPCH, LLC is given seven days to either refuse or accept the offer. If BPCH, LLC chooses to not accept the offer, CLSUD will then move forward with the condemnation process. Joe Howe made a motion to approve the resolution. Toni Brewer second. The motion carried with a unanimous vote.
7. Daniel Heideman, Allison Nieto and Jeff Kallus reported the current purple pipe reclaimed water line ends at Heidenreich Lane. Mill Creek Subdivision Phase 2 is currently under construction. Mr. Heideman recommended CLSUD pay \$61K to extend the purple pipe from Heidenreich Lane to Bunton Lane in order to provide reclaimed water services to future development. Toni Brewer made a motion to extend the reclaimed water line. Bob Diaz second. The motion carried with a unanimous vote.
8. Chris Betz reported the NSSA and Terms Sheet with CTX Capital Partners for Non-Standard Service is in progress. No action taken. This item will be on the December 14, 2020 agenda.
9. Chris Betz reported the amended Wholesale Wastewater Service agreement between PCU and CLSUD is in progress. No action taken. This item will be on the December 14, 2020 agenda.
10. Jeff Kallus reported the electrical components at the EAA well site need to be upgraded to be within code regulations. Once the ARWA water sharing agreement is completed, the electric needs will change. Mr. Kallus recommended waiting and performing the work once. No action taken. This item is postponed until the January 18, 2021 agenda.
11. Daniel Heideman and Jeff Kallus reported the water line at the Highway 21 / Gristmill Road intersection needs to be upgraded to a 12" line. This project is already included in the approved CIP, therefore, it does not require a second approval. Mr. Heideman wanted to keep the Board aware of the upcoming work to be done.
12. Daniel Heideman reported that he and Jeff Kallus have not met with Goforth SUD to discuss the offer of \$130K. They are working on setting up a meeting and will report at the next Board meeting. No action taken. This item will be on the December 14, 2020 agenda.
13. Daniel Heideman reported ARWA has reached a water sharing agreement with the City of San Marcos. A representative from ARWA will attend the next Board meeting to discuss a possible agreement to share water, if necessary, with the City of San Marcos while the Carrizo water line is under construction. No action taken. This item will be on the December 14, 2020 agenda.
14. Jeff Kallus reported the developer of Sunset Ridge Mobile Home Park is making changes to their infrastructure plans. No action taken. This item will be on the December 14, 2020 agenda.
15. The wastewater status report prepared by Allison Nieto of SWE was reviewed.
16. The water status report prepared by Jeff Kallus of SWE was reviewed.
17. Daniel Heideman reported that Jerry Shepard of Southwest Engineers is preparing a list of funding methods to recover funds paid out of the LOGIC reserve funds to construct the downtown lift station, a force main and a waste water gravity main. Mr. Heideman will get a status report from Mr. Shepard. No action taken. This item will be on the December 14, 2020 agenda.

18. Chris Betz reported on ARWA's current operations.
19. Daniel Heideman reported on the CRWA Board of Trustees meeting.
20. Toni Brewer made a motion to accept the October 19, 2020 meeting minutes. Ken Dodson second. The motion carried with a unanimous vote.
21. Daniel Heideman reported Spry Internet is installing their equipment. Spry is still awaiting FCC approval before they can operate of that site.
22. The financials were reviewed.

23. Chris Betz reported several items need to be completed by year end. The Board agreed to have a regular Board of Directors meeting on Monday, December 14, 2020.
24. Chris Betz reported the Board has previously agreed to allow the General Manager the authority to grant up to 3% raises for employees. If Mr. Heideman would like to grant a higher percentage raise to one or all employees, it will need to be approved by the Board.
25. The calendar of events was reviewed.
26. The meeting adjourned at 7:33 PM.

Chris Betz
President of the Board

Toni Brewer
Secretary of the Board

Acronyms:

ARWA – Alliance Regional Water Authority - formerly HCPUA – Hays Caldwell Public Utility Authority
CCN – Certificate of Convince and Necessity
CLSUD – County Line Special Utility District
CRWA – Canyon Regional Water Authority
GBRA – Guadalupe Blanco River Authority
PCU – Plum Creek Utility

SWE – Southwest Engineers

TCDBGP – Texas Community Development Block Grant Program

TCEQ – Texas Commission on Environmental Quality

TML – Texas Municipal League

TRWA – Texas Rural Water Association

TWA – Texas Water Alliance

TWDB – Texas Water Development Board