

**COUNTY LINE SPECIAL UTILITY DISTRICT**  
**Meeting Minutes**

Board or Directors Meeting – November 15, 6:30 PM  
District Office - 8870 Camino Real, Umland, TX 78640

<b>Board Members:</b>	<b>Present:</b>
Chris Betz	* in person
Rene Harbison	* Absent
Toni Brewer	* in person
Bob Diaz	* in person
Ken Dodson	* Absent
Joe Howe	* in person
William Ilse	* in person

<b>Others:</b>	<b>Present:</b>
Daniel Heideman	* in person – Staff
Jennifer Tarbutton	* in person – Staff
Rebecca Moore	* in person – Staff

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The following represents the actions taken by the Board of Directors of the County Line Special Utility District (CLSUD) in the order they occurred during the meeting. The Board of Directors convened in a meeting at the date, time, and location stated above and via video conference call and telephone conference call.

**Guests:**

Allison Nieto of Southwest Engineers – via Zoom  
Jeff Kallus of Southwest Engineers – via Zoom  
Humberto Ramos of Alliance Regional Water Authority – via Zoom  
Bill Frye of Plum Creek Utility – via Zoom  
Herb Williams of Williams Water Works Consulting – via Zoom

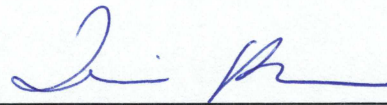
1. Called to order at 6:33 PM.
2. No public comments to report.
3. Bill Frye of PCU reported on the waste water plant operations.
4. Action to approve the task order pertaining to Camino Easement acquisition. Engineering Approved. Toni Brewer made a motion to approve, Bob Diaz seconds the motion. Motion carried by a unanimous vote.
5. Herb Williams of Williams Water Works Consulting presented proposal to do a rate study. Bob Diaz made a motion to accept the proposal, Toni Brewer seconds the motion. The motion is passed by a unanimous vote.
6. Allison Nieto of SWE reviewed the wastewater status report.
7. Jeff Kallus of SWE reviewed the water status report.
8. Chris Betz reported on ARWA's current operations.
9. Humberto Ramos reported on CRWA's current operations.
10. Chris Betz commented on progress of the Plum Creek Utilities Wholesale Wastewater Agreement.

11. Joe Howe made a motion to accept the Sept. 20, 2021 minutes with the approved revisions. Ken seconds the motion. Motion carried by a unanimous vote.
12. Daniel Heideman gave the managers report. Scada conversion is ongoing.
13. Daniel Heideman reported on the status of awarding tank cleaning and inspection. No action taken.
14. The consensus from the board is to send RFQ Qualifications for the Construction Manager Services.
15. Discussed Interlocal Agreement related to Maxwell Special Utility District. No action taken
16. Discussed and accepted 2020 audit with corrections to be made in 2021 audit.
17. Discussed and approved RFQ qualifications be sent out for the 2021 audit.
18. Discussed and reported CLSUD office employees were to meet with Crystal Clear to review and observe financial and payroll modules in use.
19. Discussed Texas County & District Retirement System advantages. (TCDRS) More info to be presented to Board. No Action Taken.
20. Discussed budget. No Action Taken.
21. The board reviewed the financials.
22. The calendar was reviewed.
23. Meeting adjourned at 8:48PM.



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Chris Betz  
President of the Board



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Toni Brewer  
Secretary of the Board

Acronyms:

ARWA – Alliance Regional Water Authority  
CCN – Certificate of Convince and Necessity  
CLSUD – County Line Special Utility District  
CRWA – Canyon Regional Water Authority  
GBRA – Guadalupe Blanco River Authority  
NSSA – Non-Standard Service Agreement  
PCU – Plum Creek Utility  
SWE – Southwest Engineers  
TCDBGP – Texas Community Development Block Grant Program  
TCEQ – Texas Commission on Environmental Quality  
TML – Texas Municipal League  
TRWA – Texas Rural Water Association  
TWA – Texas Water Alliance  
TWDB – Texas Water Development Board